



Dear Parents/ Carers,

Friday 11th September

Thank you very much for all your feedback about the start and the end of the day. Having taken all of your feedback on board and listening to what you have been telling us we are going to make some changes to the end of the school day.

Please note morning drop off points will not change; doors will be the same as they are now.

You have fed back to us about the amount of parents waiting to pick their children up means that it is hard to social distance. You have also said, because of the amount of parents, as we have whole year groups going out of one set of doors, it means exiting can be extremely difficult without having to pass very close to one another.

Therefore, having listened to what you are telling us, in light of the new government rules and the increase in numbers of COVID-19 cases in the SN2 postcode we will be putting the below into place to help further protect our school community.

It is very important that we all work together in following these steps. These steps are to help keep our school community safe and open. We understand they do require extra effort and flexibility and we appreciate your understanding and support with this.

I have included a school map for your guidance.

From Monday 14th September, we will be asking you to do the following:

Morning drop off times will be as follow:

- Please note **only one person should be dropping off** your child/ren at school
- You must **not arrive earlier** than your time
- You cannot pass through school using the path by Nursery unless you have a child in nursery and in school as well
- You must not wait on school grounds once you have dropped your child off
- Unless it is an emergency you should be contacting the office via telephone or email
- If you have one child who needs to be dropped off at 8.30a.m. and one that needs to be dropped off at 8.45a.m. please drop your 8.30a.m. child off first then walk round to your 8.45a.m. child's door where you can wait for the door to be opened.
- Siblings who have the same start time can be dropped off at the younger child's door
- No children should be playing on any equipment at the end of the school day
- If it is heavily raining, we will not make you wait with your child if you have had to drop one child off earlier

Year Group	Morning Drop Off Time
Nursery	Between 8.30a.m. – 8.45a.m.
FS2	8.30a.m.
Y1	8.30a.m.
Y2	8.45a.m.
Y3	8.45a.m.
Y4	8.30a.m.
Y5	8.45a.m.
Y6	8.45a.m.



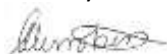
End of the day pick up times:

- There should **only be 1 person picking your child/ren up**
- You **must not arrive earlier** than your child's end of school time
- You cannot pass through school using the path by Nursery unless you have a child in nursery and in school as well
- You must not wait on school grounds once you have picked your child up unless you are waiting for a sibling
- If you have more than one child to pick up **at the same time** you may pick both children up from the youngest child's door
- If you have a child in another year group which has a different end time you will need to wait until that time. We understand this is not ideal for you but, to bring your child out earlier means your child always misses the last part of the day with their class and teacher. It is, however, a lovely opportunity for you to have some alone time with your other child and talk about their school day before their brother or sister joins them
- No children should be playing on any equipment at the end of the school day
- If it is heavily raining, we will work hard to send siblings out at the same time so you do not have to wait in the heavy rain.
- If your child is going to a club that starts at 1p.m. but their finish time is 12.45p.m. we will keep your child in class and take them to their club at 1p.m.

Year Group	Class	End of School Day Pick Up Time Mon - Thurs	End of School Day Pick Up Time Fridays	Door
Nursery	Little Ferns	3.20p.m.	3.20p.m.	As normal
	Tiny Acorns			
FS2	Avebury	3.10p.m.	12.45p.m.	Door 8
	Uffington			Door 9
Y1	Loch Ness	3.10p.m.	12.45p.m.	Door 6
	Tintagel			Door 5
Y2	Northern Lights	3.25p.m.	1.00p.m.	Door 9
	Olympus			Door 8
Y3	Eiffel	3.25p.m.	1.00p.m.	Door 6
	Colosseum			Door 5
Y4	Madagascar	3.10p.m.	12.45p.m.	Door 4
	Kalahari			Door 3
	Zambezi			Door 2
Y5	Amazon	3.25p.m.	1.00p.m.	Door 3
	Andes			Door 2
Y6	Barrier Reef	3.25p.m.	1.00p.m.	Door 1
	Uluru			Door 1

The government have a new campaign to prevent spread of coronavirus indoors this winter. The 'Hands. Face. Space' public information campaign urges the public to continue to wash their hands, cover their face and make space to control infection rates and avoid a second peak. Therefore, **we now strongly advise you to wear a mask when on the school grounds.** Any staff member who is stood on a door will have a visor or mask on. Any staff member who is out on the playground at the end or start of the day will have a mask or visor on.

Thank you for your support



Liz Horrobin
Headteacher



Telephone: 01793 332425

Email: admin@ferndale.swindon.sch.uk

Website www.ferndaleprimaryschool.co.uk

Twitter: [@primaryferndale](https://twitter.com/primaryferndale)

Map of Ferndale Primary and Nursery School

