



Ferndale Primary School and Nursery

Head Teacher: Miss Liz Horrobin
Ferndale Primary and Nursery School - Wiltshire Avenue
Swindon - Wilts - SN2 1NX

Friday 12th September

TEA AND CAKE EVENT – Friday 3rd October 2025

Dear Parents and Carers

Friends of Ferndale (PTA) would like to invite you along to a **tea** and cake event on **Friday 3rd October 2025 at 1pm – 2pm** in Uluru class (enter via year 6 door). As you know, the Friends of Ferndale School Parent Teacher Association (PTA) organises a busy programme of exciting events throughout the year for the enjoyment of our children and to help raise money for the school. While enjoying cake, there will be an opportunity for you to share any ideas that you may have for the coming year. At 1.15pm, we will be holding our AGM.

Annual General Meeting (AGM)

At this meeting we will be electing a new Committee for 2025 to 2026, discuss events for next year and consider possible uses for the money we have raised.

Our current chair, Jane Holden, will be stepping down at this meeting as her children no longer attend Ferndale Primary School. We would like to thank Jane for all her hard work helping to raise money for the school. We are taking nominations for the positions of Chair, Vice-chair, Secretary, Treasurer and General committee. Please use the form on the attached page if you would like to stand. If we are unable to appoint a full committee at the AGM, an opportunity for a second AGM will be put in place. If unsuccessful, school events may not be able to run.

As the parent or carer of a child at Ferndale Primary School, you are automatically a member of the PTA. The meeting is open to everyone. Please come and join us! We need your help!

We welcome any offers of assistance with open arms. We are looking for all kinds of help, whatever you have to offer:

- Come to the AGM to find out about what we do.
- Put yourself forward to be a member of the committee
- Or just lend a hand when needed.

There are lots of ways of contributing, setting up for events, designing posters, manning a stall, cake making, ticket selling, being at our disco and coming up with new ideas, the list goes on.

If you would rather get involved when needed and would like to be added to the PTA email list, please fill in your details on the form attached along with any particular preferences or skills you would like us to be aware of. We would love to hear from you, every bit helps.

As always, we are interested to hear your general comments and suggestions, if you have anything you would like to share please write this down at the bottom of the page.



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You can contact Friends of Ferndale via email – pta@ferndale.bluekitetrust.org if you would like any more information Mrs Rouse (Deputy Head) or Miss Persaud (School Business Officer) will be happy to help. On request, a copy of the Committee Roles can be sent to you from the current PTA.

Please hand the form into the school office by Monday 23rd September or email the PTA or admin@ferndale.bluekitetrust.org Copies of this letter will be available in the school entrance.

We want to thank you for your continued support of the PTA, we couldn't do it without you!

Yours sincerely

Friends of Ferndale, Parent Teacher Association (PTA)

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Please complete this section of the form that is relevant to you and return it to the school office by **Monday 22th September**.

I am interested in becoming a member of the PTA Committee

Name:

Email address:

I would like to be considered for the following role (please circle):

a) Chair b) Vice Chair c) Secretary d) Treasurer e) General Committee Member

Voting for these roles will be done at the AGM. Please leave this form with the School Office if you cannot attend.

I am interested in providing help when needed but not on the committee. Please contact me.

Name:

Email address:

Any information or particular skills you would like to tell us about: