



Ferndale Primary School and Nursery

Headteacher: Miss Liz Horrobin

Ferndale Primary School and Nursery - Wiltshire Avenue

Swindon - Wilts - SN2 1NX

Dear Parents/carers,

From **WEDNESDAY 8th October** the gates that you use to drop off and collect your children from, will change.

Children that arrive for **08:30am (to 08:45am)** – please continue to use your normal gates as the school site is open throughout.

Children that are collected at **11:30am**- please go to the main reception (Wiltshire Avenue) and your children will be brought to you via the locked gate, in front of the school main reception. There is no need to use the intercoms as we will be bringing your children to you.

Children that arrive for the **12:20pm** session- please go to the main reception (Wiltshire Avenue) and a member of staff will collect your children via the side gate. There is no need to use the intercom as we will be coming to you.

Children that are collected at **3:10pm-3:20pm** – please use your normal gate to collect children as the school site will be open.

Please be aware that the carpark at the front of the building (Wiltshire Avenue) is for staff only and should not be used to drop off or collect your child(ren). Please also be aware that staff use the carpark throughout the day, therefore it is your responsibility to ensure your children are kept with you and not walking/playing in or near the carpark.

Thank you,

Mrs Cole
Nursery Teacher and Manager