



Ferndale Primary School and Nursery

Headteacher: Mrs Evans

Ferndale Primary and Nursery School - Wiltshire Avenue
Swindon - Wilts - SN2 1NX

TEA, CAKE & PTA ANNUAL GENERAL MEETING

Friday 16th October 2026 at 1.10pm–2pm
Ferndale Primary School - Blue Kite Hall

Dear Parents and Carers,

Come along, have a cuppa, enjoy some cake and find out how you can help make a difference!

Our PTA – the **Friends of Ferndale (FOF)** works alongside our school community to raise funds and create opportunities that make our children's time at Ferndale even more enjoyable, exciting and memorable. From fun school events and celebrations to helping provide additional resources, experiences and opportunities for our pupils, **every bit of support helps us give something extra to our children.** We'd love you to join us for a relaxed AGM and find out a little more about what we've achieved together and what we'd love to do next.

Annual General Meeting – 1.15pm

Our AGM will begin at **1.15pm**.
At the AGM we will:

- Celebrate things the PTA has helped make possible for our children in the 25-26 year.
- Hear the Chair's report and an overview of our fundraising.
- Elect the PTA Committee for **2026–2027**.
- Discuss plans and events for the coming school year.
- Consider how the money raised by the PTA could be used to benefit the school and its pupils.
- Hear your ideas, suggestions and feedback.

Would you like to be part of FOF?

All parents and carers are warmly invited to attend our AGM and we are looking for parents and carers who would like to join the PTA Committee for the coming year.
Nominations are currently open for:

Chair | Vice-Chair | Secretary | Treasurer

If you would like to stand for one of these roles, please complete the nomination section of the form below and return it to the school office **by Monday 5th October 2026**. **Voting for the committee roles will take place at the AGM.**

Without enough volunteers, it may unfortunately not be possible to continue with some of the events and activities that the children enjoy. You don't need to have PTA experience – just enthusiasm, ideas and a willingness to help make a difference and don't worry, **joining the FOF doesn't mean committing to every event!**



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There are lots of ways to get involved without becoming a committee member and we'd love to hear from parents who can offer a little time whenever it suits them.

Perhaps you could:

- Help set up or clear away at an event
- Design a poster or help with publicity
- Run a stall
- Bake or prepare refreshments e.g. preparing sweet cones
- Source raffle or event prizes
- Help with a school disco
- Volunteer occasionally when you are available

If you would prefer to help **when needed rather than join the Committee**, please complete the relevant section of the form and let us know. We'd also love to hear about any skills, interests or experience you might be able to share.

Please return completed forms to the **school office by Monday 5th October 2026**, or email them to pta@ferndale.bluekitetrust.org Copies of this letter will also be available from the school office.

If you would like any further information about the PTA or the committee roles, please contact us at pta@ferndale.bluekitetrust.org

With your support, we can have fun, working together to create a memorable school year ahead.

Friends of Ferndale Primary (FOF)
Parent Teacher Association (PTA)



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PTA Volunteer & Nomination Form

Please complete the relevant section(s) and return this form to the school office by Monday 5th October 2026 (or email pta@ferndale.bluekitetrust.org)

I would like to join the PTA Committee

Name: _____

Email address: _____

I would like to be considered for:

☐ Chair ☐ Vice-Chair ☐ Secretary ☐ Treasurer

Voting for these roles will take place at the AGM on Friday 16th October 2026.

If you would like to stand for election but are unable to attend the AGM, please let the office or PTA know.

I would like to help with PTA activities when needed

I am interested in helping with PTA activities but **would not like to join the Committee.**

Please contact me when volunteers are needed.

Name: _____

Email address: _____

Any skills, interests or other information you'd like to share: